1. Call to Order (1:00 p.m.) — Brittany Schaal

2. Introductions (1:03–1:15 p.m.)

3. Busch Gardens Day (1:15–1:20 p.m.) – Lynn Robertson, Events, Conferences and Support Services

4. Elections Process Update (1:20–1:35 p.m.) – Beth Ann Howard, Paul Brockwell, Kirsten McKinney

5. Discussion and Vote: Update to Bylaws (1:35–1:50 p.m.) – Brittany Schaal

6. Committee and Liaison Overview (1:50–2:05 p.m.)
   - Communications – Amy Gallagher
   - Elections – Beth Ann Howard
   - Volunteer & Engagement – Brittany Schaal
   - Workplace Environment – Paul Lozo
   - Faculty – Brittany Schaal
   - PIT – Paul Lozo
   - DIT – Joseph
   - HR – Carl Sorensen

7. Web Submissions & Responses (2:05–2:15 p.m.) – Paul Lozo

8. Looking forward to Our Year (2:15–2:30 p.m.) – Brittany Schaal
   - Purpose of USAC
   - What’s on the Website
   - The USAC ListServ
   - Member Interest Form

9. Budget Review (2:30–2:40 p.m.) – Amy Gallagher

10. Announcements (2:40–2:45 p.m.)

11. Closed Session (2:45–3:00 p.m.)

12. Adjournment (3 p.m.)

The University Staff Advisory Council represents the needs of staff to senior administration and works proactively to make the University of Richmond an employer of choice.