UNIVERSITY STAFF ADVISORY COUNCIL
MEETING MINUTES
January 9, 2018 – 1-3 p.m. – Tyler Haynes Commons, Room 305

Members Present: Shannon Best, Wendy Burchard, Jason Cope, Mika Elovaara, Dustin Engels, Amy Gallagher, Beth Ann Howard, Austin Leach, Pam Lee, Paul Lozo, Emily Martin, Julie Neville, Meg Pevarski, Heather Sadowski, Brittany Schaal, Tara Stewart, Cassandra Taylor-Anderson, Joseph Woodford

Non-Voting Attendees: Carl Sorensen

Members Absent: Lisa Bayard, Stephanie Bernthal, Rick Richardson

Non-Voting Absent: Matt Barany, Barry Lawson, Lynn Robertson

Brittany Schaal, Chair, called the Council meeting to order at 1:02 p.m.

Minutes were approved electronically via the listserv and posted online.

Council members went around and answered the question: “What was the best thing to happen in 2017?”

P&P Committee, Mark Detterick, Senior Associate Vice President for Finance & Admin.: Mark gave an overview of the Planning and Priorities Committee (P&P). It is chaired by the president and reports to the president. The Committee is currently comprised of nine faculty members (four from Arts and Sciences, two from Robins School of Business, one from each SPCS, Law, Jepson), two staff members and two students. Leadership is looking to add one staff member. Leadership is looking to USAC for a recommendation on how to fill this third seat. This third seat is to be established for this fall.

Brittany explained the process as it occurred in September to fill the vacancy left by Paul Brockwell leaving the university. The Elections Committee is reviewing the current process and will provide recommendations at the February meeting.

Wellbeing Initiatives, Tom Roberts, Associate Vice President, Health and Wellbeing, and Steve Bisese, Vice President of Student Development:

Steve introduced the student wellbeing initiative. Statistics were shared regarding the increase in utilization of CAPS. Tom shared a summary of the presentation that was given to the Board of Trustees. A wellbeing initiative fits under the thriving inclusive community part of the strategic plan. The idea is for the University to be a national leader in a holistic approach for wellbeing by housing student health, recreation and wellness, CAPS, health promotion initiatives, and sexual assault resources in one facility to increase access. The placement of the facility would be between the Weinstein Center and Millheiser Gym and would connect directly to Weinstein. The initiative has not yet been approved. The facility would open no earlier than August 2020. The estimated cost is $15 million (to be further determined in the preconstruction stage) and would be an initiative that the institution would fundraise for.
Budget Update, Amy Gallagher: We have spent about $1,000 of our budget and earmarked what is necessary for upcoming costs such as voting. This gives us room for funding our spring event.

Committee and Liaison Updates:
- Communications, Meg Pevarski: No updates.
- Elections, Pam Lee: Meeting last week was cancelled because of the snow day. It is rescheduled for January 18th. Executive council nominations will open later this month.
- Volunteer & Engagement, Tara Stewart: No updates.
- Faculty Liaison, Shannon Best: No updates.
- PIT, Rick Richardson: No updates.
- FIT, Joseph Woodford & Lisa Bayard: No January meeting. Next meeting will be the first Tuesday in February.
- HR, Carl Sorensen: No updates.

Web Submissions, Paul Lozo:
Web Submissions were reviewed and discussed. Web submissions and full answers are posted as a separate document online.

Suggestion – Update to web submission on 9/28/17 regarding tuition remission policy.

Suggestion – Update to web submission on 12/6/17 regarding staff learning communities.

Announcements:
Communications is scheduled to move back to Puryear Hall next week.

Brittany announced that Kristina Anderson will be on campus to share her story as a survivor of the Virginia Tech Shooting on Monday, February 5th, at 6pm in the Alice Haynes Room. On Tuesday she will be available to have more intimate conversations with people to give an opportunity to have a discussions from her perspective as a survivor. Details for Tuesday have not been finalized.

Closed Session:
The council entered closed session at 2:12 p.m. Discussion was held and consensus vote was taken.

Dustin Engels moved to adjourn the meeting. The motion was seconded.

Brittany Schaal adjourned the meeting at 2:53 p.m.

Respectfully submitted, Amy Gallagher, Secretary/Treasurer