

**UNIVERSITY STAFF ADVISORY COUNCIL
MEETING MINUTES**

July 9, 2019 – 1–3 p.m. – Tyler Haynes Commons, Room 305

Members Present: Michele Bedsaul, Chaz Coleman, Meriwether Gilmore, Priscilla Greene, Roseanne Ibanez, John Jacobs, Josh Jeffreys, Rhonda Lambert (secretary/treasurer), Joe Minick, Nick Minnix, Jennifer O'Donnell, Paul Sandman, Beth Simms, Travis Smith (vice chair), Mark Stanton, Richard Thomas, Michael Torquato, Jessica Washington and Melody Wilson (chair)

Non-Voting Attendees: Wendy Burchard (ex-officio)

Members Absent: Ashelle Brown, Allison Johnson and Alison McCormick

Non-Voting Absent: Carl Sorensen

Melody Wilson, chair, called the Council meeting to order at 1:00 p.m. and welcomed council members to the first meeting of the 2019-2020 term.

2019-20 USAC Goals

1. Create opportunities to celebrate and showcase the value of and respect for staff and faculty in our campus community.
2. Provide Diversity, Equity & Inclusion training and programming for council members to become DEI leaders on campus.
3. Work with the Office of Sustainability to create USAC Sustainability Ambassadors for each department on campus.
4. Display and convey web submissions (web subs) in a visually appealing and useful fashion from an archive and information perspective.

Goals were created by the executive committee and approved by President Crutcher, Dave Hale and Jeff Legro. Council members were encouraged to think broadly for further discussion next month.

Mentor/Mentee Assignments

The following council members were paired to provide mentoring throughout the 2019-20 term.

Mentors (2nd year members)

Chaz Coleman
Meriwether Gilmore
Roseanne Ibanez
John Jacobs
Rhonda Lambert
Alison McCormick
Nick Minnix
Travis Smith
Michael Torquato
Melody Wilson

Mentees (1st year members)

Priscilla Greene and Paul Sandman
Richard Thomas
Beth Simms and Mark Stanton
Joe Minick
Jennifer O'Donnell
Ashelle Brown
Michele Bedsaul
Josh Jeffreys
Allison Johnson
Jessica Washington

Mentors were encouraged to schedule an initial meeting with their new mentees. Further details on the mentor/mentee initiative will be shared next month.

Around the Room

Council members shared information about summer projects within their departments.

Budget Review

Starting: \$5,875

Spent YTD: \$0

Balance: \$5,875

Next month we will discuss anticipated expenses for the upcoming year.

Committee Updates

Committee Chair and Liaison Assignments

Parliamentarian and Elections Committee – Nick Minnix

Communications Committee Chair – Alison McCormick

Workplace Environment Committee Chair – Travis Smith

Volunteer & Engagement Committee Chair – Meriwether Gilmore

Faculty Senate Liaison – Roseanne Ibanez

Committee Interest Forms

Member interest forms will be sent out this week to help facilitate committee assignments.

Gallery Comments

There were no gallery comments.

Open session ended at 1:22 p.m.

Closed Session

The Council entered closed session at 1:30 p.m.

Joanne Even from Executive Education facilitated a professional development training session

There were no votes.

Travis Smith moved to adjourn the meeting. The motion was seconded.

Melody Wilson adjourned the meeting at 2:58 p.m.

The next meeting will be on Tuesday, August 13, 2019.

Respectfully submitted, Rhonda Lambert, Secretary/Treasurer