UNIVERSITY STAFF ADVISORY COUNCIL
MEETING MINUTES
November 9, 2021 - Zoom

Members Present: Katy Olney (Chair), Kaylin Tingle (Secretary/Treasurer), Taylor McNeilly (Vice Chair), Mike LaRue, Craig Buchbinder, John Srofe, Brianne Meagher, Carolyn Smart, Fred Hagemeister, Rachel Weinburg-Rue, Kourtney Ennis, Ashelle Brown, Abby Roberts, Cassie Price, Frances Dickerson-King, Pat Coleman, Susan Sokolsky, Jamie Lynn Haskins, Cindy Smith, Bill Galaspie

Non-Voting Attendees: Mark Stanton, Carl Sorenson, Mary Finley-Brook

Members Absent: Jeff Smith, Paul Just

Non-Voting Absent:

Katy Olney, chair, called the Council meeting to order at 1:02 p.m.

2021-2022 Goal Review, Katy Olney

1. Continue to highlight, support, and encourage diversity, equity, and inclusion in university staff experiences, including USAC meetings and events.
2. Actively engage university staff in professional development opportunities both during and outside of USAC meetings that encourage staff to connect and showcase their expertise for the campus community as well as better their performance in the workplace.
3. Continue to support active, two-way communication and knowledge sharing with upper administration while increasing staff representation and voices in University decisions that impact staff.

Ethics & Compliance Week, Kris Henderson

What is compliance?
- Adherence to applicable laws and regulations, policies and procedures
- Education, prevention, detection, collaboration and enforcement
- Promotes a university-wide culture of ethical behavior and integrity
- Most compliance problems aren’t people doing the wrong thing for the wrong reason, it’s people doing the wrong thing because they don’t know the right thing to do.

National Ethics & Compliance Week (Nov. 8-15, 2021)

Learn more at richmond.edu/compliance

President Kevin Hallock
President Kevin Hallock introduced himself to USAC and gallery members and provided some feedback on his first few months of his presidency. A Q&A with USAC members and gallery members took place. To view the open session of the USAC meeting including President Hallock’s remarks and the Q&A, please review the recording.
Committee Updates

Communications Committee, Kourtney Ennis (chair), Kaylin Tingle, Jamie Lynn Haskins, Pat Coleman, Abby Roberts, Mike LaRue, Paul Just
If something great is going on in your department – announcements, photos, updates – always looking for content for website and social media! Please email Kourtney Ennis – kennis@richmond.edu

Elections Committee, Fred Hagemeister (chair), Taylor McNeil, Carolyn Smart, Craig Buchbinder, Jeff Smith, Ashelle Brown, John Srofe
Collecting Spider Spotlights this month, gearing up for elections in Spring.

Volunteer & Engagement Committee, Susan Sokolsky (chair), Katy Olney, Bill Galaspie, Cassie Price, Rachel Weinberg-Rue, Frances Dickerson-King, Cindy Smith
Free coffee on Friday Nov. 12 for staff at Boatwright.

Faculty Senate Liaison, Brianne Meagher
General Education Curriculum – voted on last year. Implementation committee is starting work. Listening sessions will be taking place.

Faculty Senate liaison to USAC, Mary Finley-Brook
No updates to report.

PIT, Pat Coleman/Paul Just
No updates to report.

FSIG, Mike LaRue
Focus on getting staffing levels back to pre-covid.

Budget Review, Katy Olney
Initial Budget: $5,875
Expenditure YTD: $0
Balance: $5,875
Expenses: $0
Expected Expenses: $550

Gallery Comments:
No gallery comments.

Closed Session:
The Council entered closed session at 1:55pm

Web Submissions, Taylor McNeil
A summary of web submissions can be found on the USAC website.

Katy Olney adjourned the meeting at 2:51pm.

The next meeting will be held Tuesday, Dec. 14, 1pm-3pm, via Zoom.

Respectfully submitted, Kaylin Tingle, Secretary/Treasurer