



# University Staff Advisory Council

Meeting Minutes  
July 9, 2024  
Taylor Haynes Commons 305

1. Call to order by Carole Yeatts

Attendees: Miriam Blackmon, Holly Blevins, Ashley Blount, Monica Booker, Amanda Boyd, Jacqueline Carrell, Matt Dewald, Kolby Ferguson, Gina Flanagan, Ashley Kuemmerle, Erin Lowery, Kaitlyn McBride (SPCS), Mirinda McCants, Jess Oliver, Marco Ortiz (Weinstein Learning Center), Cort Schneider, John Shines, Maribel Street, Julia Trachtenberg, Mary Wheaton, Susan Wolski, Justin Woodson, Carole Yeatts, Mina Zatelli

2. Welcome new USAC Representatives

3. Annual goal suggestions and discussion

- a. Highlight USAC role and visibility
- b. Assess USAC structure and staffing allotments across divisions – equity and right sized?
- c. Web submissions – continue open communication and transparency
- d. Connections to faculty – Is there an opportunity?
- e. Enhance campus collegiality and comradery across divisions, suggestions include: Campus Tours for new staff, Dhall lunch, Cellar happy hours

Suggested speakers:

Monica Smith, VP for DEIB;  
Marco Ortiz, Executive Director of Weinstein Learning Center;  
Workday launch;  
Burying Ground Memorial;  
Campus Master Planning process and update;  
Annual Luncheon with President Hallock;  
Spider Management Company;  
Admissions (relating to incoming class, personalities/traits/attributes/concerns);  
Advancement & Alumni updates (fundraising and efforts)

4. Budget report – Beginning budget \$5875
5. Committee reports- no reports
6. Web submissions
  - a. Short-term disability as it relates to pre-existing conditions
    - i. Pool to borrow from for sick leave
    - ii. Convert vacation to sick?
  - b. Summer work schedules
    - i. Not under consideration campus wide
  - c. Sick leave for immediate family policy
    - i. FMLA for more than 3 consecutive sick days
  - d. Vacancy Stipend
    - i. Covering employee's absence due to medical leave or longer term vacancy. Managers have access to interim pay or bonus. Not widely known and puts ownness on employee to self-advocate.

Additional discussion surrounding the volume of web submissions relating to HR's domain.  
Desire for greater transparency from HR.

Dialogue referring to a current University definition of family and what constitutes family dependents (parents, siblings, foster children, etc.)

Technology Learning Center is not accessible for staff any longer, which conflicts with June's report that the TLC is accessible by faculty and staff alike. Further consideration and clarification is needed.

There was no closed session.  
Meeting adjourned.