UNIVERSITY STAFF ADVISORY COUNCIL
MEETING MINUTES
October 13, 2015 | 1–3 p.m. | THC 310


Non-Voting Attendees: Carl Sorensen, Maya Vincelli, Carolyn Martin, David Hale, Paul Lozo, Laura Dietrick, Heather Sadowski

Members Absent: Patrick Benner, Karen Berry, Charm Bullard, Barb Michelson

Paul Brockwell called the meeting to order at 1:02 p.m.

Announcements
- Adhoc committees
  - Affinity study – assesses how current groups are functioning; send out feelers for other possibilities
  - Representative study – meeting next week; report back in November to USAC
- Westhampton College Dean Search
  - Received a big list of names
- Consult with Kathy Monday about forwarding email to off campus providers – this affects a very small group.
- Still working on a date to have President Crutcher attend a USAC meeting
- Communications Committee – Meeting Friday, October 16. Putting suggestion boxes in dining and facilities locations.
- Affinity Groups- pulled the names of the people currently on the listserves to review; Parenting group is looking to start a facebook page; UR Involved – Wright Harrison has been added as a chair; Affinity group chairs meeting next week
- Please sign up on the sheet for an hour to help during the HR Benefits Fair

Presidential Inauguration Presentation (Carolyn Martin)
- Event starts at 11 a.m. (ask for everyone to be in seats at 10:30 a.m.) over at 12:30 p.m.
- Lunch will be on Millhiser Green. Tent set up for 1500 people
- Symposium at 2:30 pm in Camp Concert Hall; everyone is invited; Three panelists and will take questions from the audience; finishing at 4 p.m.
- Homecoming concert from 8-11 on the Westhampton Green; Two acts – 8–9 p.m. and 9-11pm
- Please register to attend the Inauguration/Lunch/Symposium
Employee Wellness Presentation (Laura Dietrick & Heather Sadowski)
- Laura Dietrick and Heather Sadowski gave a presentation on the Employee Wellness program that was established between HR and the Weinstein Rec Center. Over 50 events were put on so far in 2015. There is now a Wellness series for Dining and they will be starting one with Facilities in January. Find the resources and programs at the website http://employeewellness.richmond.edu/

HR Open Enrollment/Benefits Presentation (David Hale)
- An eight percent increase in health insurance goes into effect January 1, 2016
- Good news: our dental plan is up by two percent and now includes composite fillings!
- There will be three open enrollment sessions during October
- During the benefit fairs, complete the real age test online and the Biometric test at the HR Benefits Fair to receive two free movie tickets and $50 in paycheck (must complete both parts and taxes apply)
- Open Enrollment is November 2–13 and there are 3 benefit fairs that will be held on the basketball courts in the Weinstein Recreation Center

Staff Engagement (Paul Lozo)
- Dominion Christmas Parade is held on the first Saturday, December (Dec. 5)
- University of Richmond usually has a float
- Facilities has been in charge of creating and assembling the float
- Reaching out to the greater U of R community for volunteers to create the float as well as ride and/or walk on the float on December 5.
- Indicate your interest: https://docs.google.com/forms/d/1qVj349dku6JyYLeHBwPAO-Ku4hXRzz9SU_Zo7pLu_GQ/viewform

Web Submissions (Andi Minor)
- Web Submissions were reviewed and discussion. Actual web submissions and full answers are posted as a separate document.

New Business
- Paul will miss the November meeting; Andi will be running it.
- Representative study group plans to have a report by November 1, 2015.
- Vote was taken to write a statement of support in the creation of a benefits committee for the university

Hearing no other announcements, Paul adjourned the meeting at 3:03 p.m.

Respectfully Submitted,
Nancy Propst, USAC Secretary