



University Staff Advisory Council

USAC Monthly Meeting

Tuesday, Feb. 14, 2023 at 1:00 p.m.

Hybrid Meeting

THC 305

[Meeting Zoom Link](#)

Members Present: Kourtney Ennis, Derek Miller, Nyreng Dut, Carole Yeatts, Paul Just, Jamie Lynn Haskins, Susan Sokolsky, Katie Olney, Carolyn Smart, Craig Buchbinder, Fred Hagemeister, Jeff Smith, Mike LaRue, Taene Britt, Taylor McNeilly, Cassie Price, Frances Dickerson-King

Members Absent: Cindy Smith, Rachel Weinberg-Rue, Bill Galaspie, Kaylin Tingle

1. Call to Order—Jamie Lynn Haskins called the meeting to order at 1:04 p.m.
2. USAC Member Spotlight
 - a. Derek Miller, *Assistant Director, Community Relationships and Community-Engaged Learning, Bonner Center for Civic Engagement*
 - b. Katy Olney, *Assistant Director of Student Services, School of Law*
3. Community Building Update
 - a. Feb. 10, 2023-Breakfast with Dave Hale, *Executive Vice President & Chief Operating Officer*
 - b. Feb. 14, 2023-Home Energy Event, Co-Sponsored by USAC, and Office for Sustainability
 - c. Mar. 31, 2023-Molly Field, *Director of Board Operations & Ann Lloyd Breeden, Vice President and Secretary to the Board*
4. USAC Update
 - Discussion about web submissions being moved to open session to provide more opportunity for community building and streamlined meetings, moving to more of an information sharing body
 - Emphasis on community building—providing opportunities for gathering as a staff and meeting with university leadership
 - Considering USAC as a representative body—USAC members will begin to serve as representatives on Planning and Priorities and Benefits

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Committees. This will allow sharing of knowledge and updates between committees and USAC.

5. Committee Updates

- Next month we will hold elections and begin the first meeting of the new web submission process
- April—we will hear from an enrollment management representative
- May—we will hear from director of board operations
- June—we are hopeful the chief human resources officer, Geraldine Sullivan
- Elections—need people to nominate for the three executive leadership chairs, check eligibility and pass along names to Rachel Weinberg-Rue by February 28
- Each chair described their duties in these respective roles
 - Chair—set agenda, lead meetings with USAC body and senior leadership
 - Vice-chair—manage web submissions inquiry and follow-up, supporting Jamie Lynn in decision-making process, leadership meetings
 - Secretary/treasurer—manage communications, meeting minutes, round-up, website management
- Communications—created several new ways of communicating on campus through digital flyers and yard signage

6. Closed Session

The meeting was called to a close at 2:16 p.m.

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